



Assessment Questions

- Please complete this form, save it to your hard drive (PC) and then send it to MNA as an attachment by email or fax it to 086-661 0196 (SA number only)

Your first names (full)	
Your Surname / family name	
Name you are known as (name you want us to use when addressing you)	
Today's date	
Your MNA representative/ referred by	Marlene Prentice

I declare that all the information supplied in this form is true and correct. I understand that this is not an application to the Department of Immigration and Multicultural Affairs for a visa and that this is an application to assess if there is eligibility to apply for a visa

Signature	By typing your name in the block below, you are accepting the above declaration.

Contact Details				
Country Dialing code	001127	Area Code		Home Tel #
Mobile / Cellphone		Fax #		Work Tel #
Address				
Postal Code		e-mail address		

Tell us about your family unit (<i>members you wish to include in your application</i>)										
Who will be applying with you? <i>Spouse and dependent children only - please include age, date of birth of each and relationship to you e.g natural child, you have sole & exclusive custody & guardianship or you have shared custody & guardianship)</i> <i>Married & non dependent children can not be included in your application. A remaining Aged Dependent Parent you wish to include must complete their own form (if possible we will include them in your application)</i>	Name		Age	Date of Birth	Relationship					
Relationship with Spouse / Partner	Married		De Facto		Engaged		Divorced		Same Sex	

	SELF				SPOUSE			
Your sex?	Male		Female		Male		Female	
Passport number								
Age, Date Of Birth and your Place Of Birth	Age	DOB	Place		Age	DOB	Place	
Your present Country of citizenship								

Are there any visas which you think that you may be eligible for? Ignore if not known.	
Where do you intend to live in Australia? (WA, QLD, NSW, VIC etc)	
What do you intend to do in Australia? (work, employment, own business, retire, holiday, study, business meeting)	
Indicate when you would like to migrate – months / years?	
Are you, or any other people included in this application currently awaiting a decision on an Australian visa application?	
Have you or anybody included in the application ever had an Australian visa cancelled?	
Do you or any other person in the application currently hold an Australian visa? If so, indicate visa class / type & when visa expires.	

Do you have any family in Australia?	Relationship Child / sister / brother parent / uncle /aunt / fiancé / spouse / first cousins only	Residency Status e.g. Permanent resident for X years or citizen or temporary resident	Location	To whom is this person related ? <i>Main applicant / spouse</i>
Family relation 1				
Family relation 2				

Language Profile	
How well do you communicate in English? (self & spouse)	
What is your main Language?	
Any Language other the English you speak or write <u>fluently</u>	
Language of Tuition / instruction at the university / college when you obtained your qualifications (<i>if applicable</i>)	

Health & Character	
HEALTH - Have you or any other person included in this application ever had or currently had tuberculosis or any other serious disease including mental illness, condition or disability?	
Have you or any other person been to Australia previously? <i>If yes, on what type of visa and when were you in Australia?</i>	
Do you have any criminal convictions recorded against you (<i>list all and any conviction or sentence</i>)?	

Educational Profile					
<ul style="list-style-type: none"> • Give full details of formal (tertiary only) education that you and your spouse have completed. • Only list: diplomas, degrees, qualifications obtained after 12 months full time study or more. Shorter courses are not considered. • Include your CV/Resume and send this to us together with this form 					
	From	To	Normal duration of studies for this qualification?	Type of Qualification / Diploma / degree e.g. BA degree, Trade	Institution where studied & country where located
MAIN APPLICANT					
SPOUSE					

Your usual occupation	
Main applicant	Spouse
Do you have a firm job offer in Australia?	

Retirement visa investment requirement – for applicants over 55 only	
Do you have a minimum of AU\$ 750,000 to invest in a designated fund for a period of 4 years?	

Your Employment History

Provide details only of the last 7 years including periods of unemployment

Please include: Your official position, job description and main tasks & duties.

MANAGERS: Include number of sub managers reporting to you, size of company and number of employees

TRADES: Include detail of your apprenticeship – where, when and for how long did you train

PROFESSIONALS: Include details of article periods, major subjects (accountants) and whether you have passed any Australian exams or have an Australian license

Teachers: Are you a primary or secondary school teacher?

	From	To	Position Your official job description	Tasks & duties (list 4 main tasks)	Company (if self employed – mention this)
MAIN APPLICANT					
SPOUSE					

Business Owners Only

(if you own at least 10% in any business/es – enter details for your best 2 businesses for the last 4 financial years only)

Business 1 (name)	
Industry / type of business	
Details on your shares <i>E.G. If your shares are held in trust, who are the trustees & beneficiaries of the trust.</i>	
Business 2 (Name)	
Industry / type of business	
Details on your shares	
Currency used (when you provide these figures)	

- Look at your financial statements – the figures used **MUST** be for a **full** fiscal year (12 months)
- Find the **BALANCE SHEET**
- Find the items listed below - and enter the correct data in the areas provided
- **Use rounded figures and enter in multiples** of 100 000 e.g. 360 000 will be 360 ; 1 200 000 will be 1200

	For Business ONE - assets				For Business TWO – assets			
YEAR >>>>								
Business ASSETS								
Fixed assets								
Current Assets								
Assets								
Business LIABILITIES								
Current Liabilities								
Long Term liabilities								
Liabilities								
Total Business ASSETS (Total Assets <i>less</i> Total Liabilities for each year)								
ENTER total								
<i>Now add loans you made to the business for that year, and deduct loans the business made you in that year</i>								
LESS : Loans made to business by you								
PLUS: Loans made by business to you								
Total Net business Assets								
Enter total								
Your share in business for the year								

Enter your shareholding in the business for that year here								
Enter here	%	%	%	%	%	%	%	%
Value of your share in the business								
Take the total net business assets and divide by your shareholding for the year								
Enter here								

- Now find the **INCOME STATEMENT**
- Look for the entry "total income" or "total revenue", Enter these figures here where shown for each year

Turnover / total revenue / Income (in your local currency)

YEAR ended	Business One	Business Two
2004		
2005		
2006		
2007		

All Business Skills applicants must complete this question

Provide a *brief overview of your business*

e.g. Industry type, how you own your shares, sources of major income e.g. sales / rental ncome / manufacturing

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General (all must complete)

Include any other **relevant information** you feel could support your application or you feel we should consider when we assess you
